



## LAKE MACQUARIE JUNIOR CRICKET CLUB – GAME DAY CHECKLIST

To ensure that your match runs smoothly and safely and players are prepared for their game, team coaches and managers are responsible for the following:

ACTION	COMPLETED
Enter teams in Play HQ per instructions by each <b>"Friday"</b> prior to game (enables teams to live score). <b><i>Always check the draw/NJCA facebook in case of any ground changes.</i></b>	
If it rains overnight and you have a home game, coaches or managers to inspect ground by 6:30am and if not playable let opposition coach and umpire (if applicable) know that match has been abandoned/relocated (turf grounds only) <b>"before 7am Saturday"</b> . Good idea to take photos as proof in case someone questions decision (does happen).	
So the players get the best experience possible, get them to the ground in enough time so they can warmup (ie. bat, bowl and field) – <b>say 30-40 mins early.</b>	
For home games, Manager/Coach to undertake <b>Ground Safety Inspection</b> on Marsh Game Day and Training Safety Checklist form (available on our club website under LMJC Resources / Insurance and emailed to coaches/managers). Opposition to also counter sign. This is to ensure that a 'reasonable' check of the ground has been undertaken to ensure the safety of players. For away games countersign the home teams copy. <b><i>Note: if the home team has not done, our team must do the check to ensure the safety of our players – please email secretary.lmjc@gmail.com if this is the case following your game.</i></b>	
For home games – coach/manager to <b>setup ground</b> ie. stumps, cones for outfield (you have a tape measure in your kit – boundaries are measured in a circle from the centre of the pitch, not from each stump end). Refer to detailed match rules for boundary sizes for your respective stage.	
<b>Sponsor Achievement Award Vouchers</b> – coaches to issue after each game, important from both a player and sponsor perspective.	
<b>Match Balls</b> – do not issue to players, must be put in practice ball bag for training and future practice ball stocks. <b><i>If a player gets a 5 for (Sat) or 4 for (Midweek T20), please keep the ball and get it to a committee member for end of season trophy.</i></b>	
<b>Umpire payments</b> – if you have an umpire, coaches are responsible to pay the umpire \$45 for Sat morning cricket (\$45 per team, \$90 total), \$35 each team for Mid-week and submit a reimbursement claim to our Treasurer (form on our website/emailed to coaches)	
Match results and player stats should be entered in Play HQ preferably on the <b>Saturday afternoon/night</b> following your game. Note: home teams are responsible for this, though if not entered by say 6pm, away team can enter (not really important who). Scores, including Player Stats must be entered no later than 6pm Sunday so scores go into the papers.	
<b>Following the rules</b> – please ensure you have a <b>hard copy of the rules on hand</b> and you have read through and understand them. A few important things: <ul style="list-style-type: none"> <li>- There are no LBW's without an official umpire</li> <li>- Refer to the scoring guide (on website) for how to score</li> <li>- Stage 1 Cricket (U10/11), all batsmen are retired not out, no dismissals</li> <li>- Ensure extras (wides/no balls/byes) are recorded correctly (not runs to batter in stage 1).</li> </ul> <b><i>If any teams are not following the rules please email secretary.lmjc@gmail.com. Is important as it impacts on player statistics used for determining player awards at the end of the season.</i></b>	

Lake Macquarie Junior Cricket Club is proud to be associated with the following organisations:

